

Letters formed with vertical and horizontal lines

I	1/4", .250", 7mm for title block	3/16", .188", 5mm for titles	1/8", .125", 3.5mm for notes
L			
T			
H			
F			
E			

Letters formed with vertical, horizontal, and slanted lines

V			
X			
Y			
N			
A			
Z			
K			

1-1 FORMING LETTERS. Study the examples of each of the letters provided for your practice. The dots indicate each letters' width and proportion. Carefully repeat each letter several times on a separate sheet of paper until you are accurate. Using narrower guidelines, practice making smaller letters. Strive for consistency.

W

M

Letters formed with vertical, horizontal, and curved lines

J

U

D

P

R

B

S

Letters formed with a circular shape

C

G

O

Q

&

1-2 FORMING LETTERS. Study the examples in this exercise. The dots indicate the proper width and proportion for each of the letters. On a separate sheet of paper, copy these guidelines and carefully practice forming each of these letters. Shape each letter with accuracy and consistency.

Numerals formed with straight lines

1 _____

4 _____

Numerals formed with straight and curved lines

7 _____

2 _____

5 _____

Numerals formed with a circular shape

3 _____

6 _____

9 _____

8 _____

0 _____

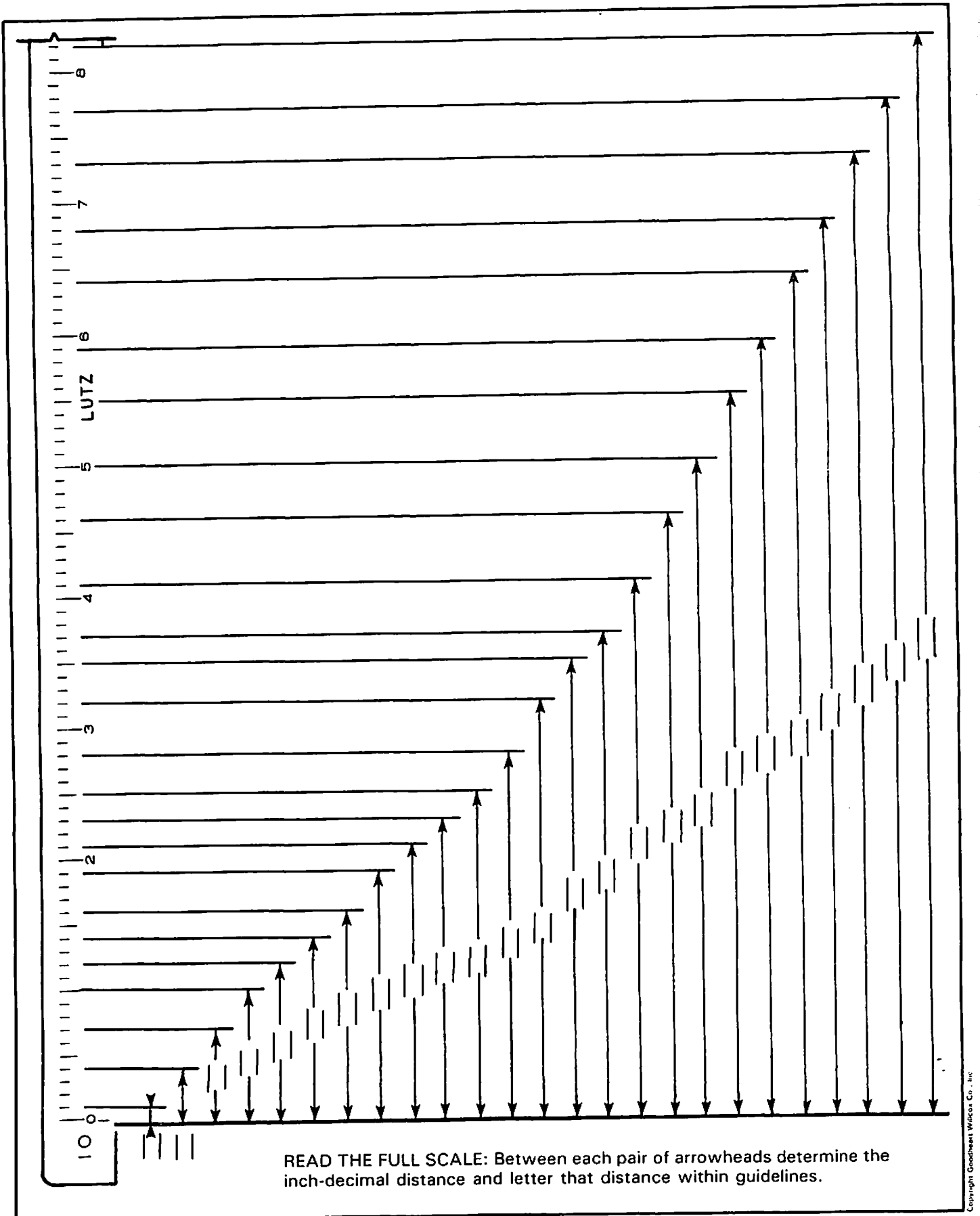
FRACTIONS: The numerals used for whole numbers and fractions are the same size. The horizontal line separating the numerals in a fraction is the same length as the widest number in the fraction.

$$2\frac{3}{4} \quad \text{---} \quad \text{---}$$

$$10\frac{7}{8} \quad \text{---} \quad \text{---}$$

$$5\frac{9}{16} \quad \text{---} \quad \text{---}$$

1-3 SKETCHING NUMERALS. The dots have been added to show you the proper width and proportion of the numerals. Repeat making each of the numerals several times to gain accuracy. Practice forming the numerals between the guidelines provided.



3-4 READING THE ENGINEER'S SCALE.

